



# The Protector

Volume 2 Issue 2

Summer 2007

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## A Message from the President

I have some good and bad news that I would like to share with all of you.

First, let's start with the bad news. Our Chief Operating Officer, Terry Cuba has resigned. Terry has been with SFPS since 2001 and has helped grow this company from the very beginning. He will be missed immensely and I wish him continued success and happiness.

Now the good news, Terry has been hired as a consultant for SFPS and will help with bid and proposal efforts. So we are excited to have Terry back even though it's part time. ♦



*I would like to wish all of you a safe  
and enjoyable summer...*

## Human Resources

Well, it's June and time for all New Mexico Guard Cards to be renewed. For those of you who have not been through this process before, don't worry, it is painless and automatic. Just look forward to receiving new Guard Cards around the first week of July. In July, Human Resources will be asking all employees to complete a new I-9 Form and provide current documentation (i.e. driver's license). We are doing this for many reasons; the main reason is that when the identification you provide expires so does your I-9. This way we can make sure that everyone has a current I-9; we can update the HR and payroll records and verify that we have your correct address all at the same time. This is also a great time to look at your paychecks to make sure that you are claiming the correct number of tax exemptions. If you need to make any changes, please fill out a new W-4 form and have it returned to the corporate office.

SFPS is an Equal Opportunity Employer. As an EEO employer, we want to be informed about any issues that may arise with the company, your manager, a contractor or another employee concerning discrimination issues related to sex, age, disability, color, race, national origin or religion. Should you feel that you have been or are being discriminated against at work, please report the incident to your supervisor immediately. If you are uncomfortable with reporting these issues directly to your supervisor, please feel free to contact Sherry Meier, Human Resources Manager at 505-244-8778 on any EEO issues concerning Santa Fe Protective Services, Inc. ♦

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# Operations & Contract Updates

Things have been pretty busy in Operations for this latest quarter. We have had several contract renewals, new services acquired, and new faces at many of the projects. Based on your feedback, the managers have provided information from each location that will provide better detail of activities. We appreciate and encourage comments on “The Protector” as this input from you serves to make our publication better. Thanks to everyone in the field; you continue to make my job enjoyable. Let me know if you need my support in anything, I will be glad to assist. Bret Aduddell 505-244-8778 ♦

## ATK & Roy Wunderlich

The area is under a new name. The R&D area, formally known as Nautilus, is now known as “**The American Centrifuge Program**” (ACP for short). The reason for this change is 10 years or so down the road, when the entire R&D that has been in this facility is operational we can say we were a part of the beginning. Telling someone we were part of Nautilus won’t have as much meaning as saying we were a part of the American Centrifuge Program. The Contract Manager Roy Wunderlich and Security Officer Sherralee Oglesby have been appointed as ACREM (Accountable Classified Removable Electronic Media), Custodian and Alternate Custodian for a specific Repository/Vault Type Room (VTR) assigned within the American Centrifuge Program (ACP). This appointment adds greater responsibilities to our already busy schedules. We will be responsible for maintaining the daily and weekly back up tapes for the Classified Server. Under the guidelines established by the U.S DOE, and ACP procedures, only two individuals are authorized access to this area. This is a daunting responsibility considering that electronic media can contain high-density information, which places ACREM typically at higher risk of exposure.

## NDIC & Thomas Vitko

While going off duty a few months ago, Officer Barrie Greene noted a smoldering odor coming from a business that is attached to the NDIC building. He was able to access the building and discovered that a piece of heat generating equipment was inadvertently left on which, had it not been for Barrie, could have ignited a fire. Great catch Barrie! We are looking forward to our annual weapons qualifications in July. We are the first security company in Pennsylvania that worked for the federal government carrying the Glock semi auto 40 caliber.

## AFA & Jason Allen

In preparation for the Air Force Academy Cadet Graduation, we hired 23 additional personnel. The ceremony was a huge success for all involved and we staffed 226 positions for the Graduation. Our dedicated staff filled 104 positions while our non-profit organizations filled the remaining positions.



SFPS was awarded the contract to perform security at the 2008 US Senior Open, hosted at The Broadmoor Hotel in Colorado Springs. Way to go Jason, great work! This venue should be great exposure for SFPS and our ability to provide high quality event staffing personnel. Jason anticipates that his current staffing levels will be sufficient for making the tournament as successful as Air Force Academy events.

Any golf fans out there? Contact Jason if you want to take a working vacation in Colorado next year; 719-593-1712.

We have acquired another contract at the AFA. This effort is focused in the Cadet area of the campus and requires staffing two posts totaling 110 hours per week. This new scope is supervised by the recently promoted Fred Packer. Reports are that Fred’s staff is meeting and exceeding performance expectations. Thanks to each of you for making this projects successful.



## WIPP & Larry Barela

We signed a Memorandum of Understanding (MOU) with the City of Carlsbad for K-9 drug sweeps and have hosted a K-9 training event at our facility attended by representatives from Carlsbad Police Department, Ruidoso Downs Police Department, Roswell Correctional Center, Adult Probation and Parole, and New Mexico State Penitentiary. Six K-9's and seven handlers attended the event. Robert Ybarra and Clayton Ardoin assisted with competition operations at the DOE Security Protective Officer Training Competition in Albuquerque in May 2007. Crew A won the Crew Competition for our Safety Program known as the DOE VPP (Department of Energy Voluntary Protection Program): Captain Ray Lopez, Sgt. Robert Valenzuela, Robert Lucas, Luis Ramirez and Orlando Franco make up the winning team.



(Kneeling left to right) Alberto Ornelas, Raymond Wronkiewicz, Clint Cassingham, Xavier Salcido, Mauricio Gama and Luis Ramirez. Instructors (Standing left to right) Clayton Ardoin, Ray Lopez and Bobby Martinez

Basic Security Police Officer Training (BSPOT) was completed April 13, 2007 through our site certified course. Congratulations to those who successfully completed the course! Your hard work and dedication to the WIPP projects is greatly appreciated. Above is a picture of all participants.

## ABQ Field Office & Eddie Benoit

Currently, all contracts in the Albuquerque area are being serviced by Eddie Benoit. The University of New Mexico has completed the spring session and entered the summer session which gives the staff a chance to catch their breath. Several personnel have received performance awards during the past quarter (see Recognitions). In cooperation with the Veterans Administration, we have added a pool of 35 - 40 additional persons to our Event Staff. An additional 20 - 30 personnel from the 150<sup>th</sup> Family Readiness New Mexico National Guard (Kirtland AFB) have also joined our team as non-profit partners. ♦

## Birthday Wishes



### April

Robert Ybarra  
Charilyn Hicks  
Alberta Martin  
Randall Hency  
Champ Krigbaum Jr.  
Margie Sanchez  
Judith Swann  
Anne Shimek  
Raymond Griego  
Vincent Price  
Daniel Bradley  
Julie Ruiz  
Orlando Franco  
Steve Espinoza  
Ken Gresko  
Jared Wiedmer  
Kathy Rogers

Amy Markwick  
Mauricio Candelaria  
James Frazier  
Diana Sanderson  
Jennifer Pearson  
Giselle Lobner  
James Patterson V  
Thomas Vitko Sr.  
Ralph Howell Jr.  
James Zeglen  
Robert Robinson  
Carol Biggs  
Allen Lowe  
Jim Beckmann  
Carl Stenger  
Beth Niewald

### May

Daniel Dominguez  
Ezequiel Gomez Jr.  
Sammy Mendez  
Robert Valenzuela  
Byron Green  
William Hoopes  
Leon Buchans  
Lezlee Guy  
Malinda Souza  
David M. Wellen  
Hannah Berens  
James Barrett  
Robert Mellborn Jr.

Marissa Trambulo  
Joe Oliver  
Joe Griego  
Rene Montoya  
Zachary Madrid  
Phyllis Randolph  
Henry Lake  
Eilene Romero  
Irene Romero  
Daniel Campbell  
Alfred Spaeth  
Maurice Graff  
Ricardo Sanchez

### June

Joseph Deysee Jr.  
Mizel Griego  
Sherrie Wilson  
Stephen Luera  
Jeremy Baird  
Tito Chavez  
Jimmy Stoneking  
Cheryl Bowen  
Caroll Pheasant  
Lawrence Pischke  
David Dovala II  
Tanya Schumacher  
Donald Fuhrman  
Shandel Dodson  
Frank Dunn

Cressandra Lee  
Mauricio Gama  
Benjamin Williams  
Goldie Davenport  
Joyce Willener  
Charles Wood  
Del Klipp  
Deborah Worthey  
Mark Rasnick  
Greg Toledo  
Pierre Johnson  
Cynthia Hendrix  
Amanda Moya  
Judy Strong  
Manuel Lucero  
Ainslie Black



## Business Development

The Business Development Department is continuing to remain busy, active and responsive to the many opportunities that present themselves. We continue to remain focused on the large variety of opportunities that are available to both small and large security companies. In an effort to make ourselves more marketable, we are evaluating the many teaming opportunities that present themselves with other large businesses.

### **Current Opportunities:**

As you may recall, we had submitted a bid for security officers for a large number of USAF base. On June 7<sup>th</sup>, we were notified that we are in the “finals” and we made some slight adjustments to our proposal and sent it back to them. We expect to be successful in this effort and we expect to have a final award within the next two months. We are looking at a very large contract for security officers within the NASA agency. There are many sites and the site visits for potential offers’ will begin in July. Our Department will be on the road, attending these site visits. We recently completed a briefing for our WIPP contract. Washington Tru Solutions (WTS), who is our customer, recently invited several companies to provide a briefing on the capabilities and how they would manage the scope of work if they were provided the opportunity. We feel pleased with our briefing and look to receive feedback on the next step, sometime during the month of June. We recently had begun work on the Federal Law Enforcement Center (FLETC) and received word that the proposal response date has been slipped to “indefinite”. We are unable to determine when this will be resurrected. We are still awaiting contract award notification on the USAF Academy for cadet services.

### **Recent Contract Awards:**

We were recently awarded a contract to provide ID checkers at the USAF academy. This contract started on June 1 and the transition has gone extremely well.

### **Future Activities:**

Within the next several months, we will be creating a joint venture with a large business partner (Day & Zimmermann). This will in effect, create a new company. The tentative name is National Security Alliance, LLC. The purpose of this is to take advantage of the resources that a large business brings to our company and that also has the background, experience and past performance in securing large contracts. We will be focusing on large Government contracts and this will not affect our current contracts. The Department of Homeland Security (DHS) is looking to bundle their services for dispatching and technical assistance. We are currently working with another company to team on this effort. The response for proposal is due out in July. While this is not inclusive of our future activities it does provide an overview of the types of contracts that we are evaluating. ♦

## New Hire Welcome

### **ATK**

The Interior Post requiring a DOE “Q” Clearance is staffed well at this time. We have had several Clearances granted over the last couple months bringing our number up to nine qualified and trained individuals to work on the Interior. The most recent “Q” Clearances granted were Donald Burger and Joe Oliver. Don is still helping out on the Exterior as well as working Interior. Joe is a Part Time Employee working in the Interior. Another recent reinstatement of a “Q” Clearances was granted to Carole Ann Wunderlich. Although there is not currently a position for Carole Ann, this depth ensures Santa Fe Protective Services, Inc. will be able to successfully provide adequate Security for the ACP until the completion of the project. Congratulations to these individuals for obtaining their DOE “Q” Clearances and congratulations to Sherralee Oglesby, Lewis Pearce and Robert Moon who also received their Clearances within the last several months since SFPS took over the Security.

### **NDIC**

Three newly hired employees have joined the team at the NDIC. Richard Fris and Marty Hammer have come to us from other security companies and Mr. Fris is maintaining his employment with the TSA at the local Johnstown Airport. Gary Frombach who recently retired from the local police Dept after 20yrs service is the third new face with us. Welcome aboard to you all!

### **ABQ Field Office**

Some 26 personnel have been hired to support the Albuquerque area since January 1 of this year. We welcome each of you and appreciate your contribution to the team.

### **WIPP**

SFPS at WIPP has some new employees: Orlando Franco, Sharon Stehlin, Julie Ruiz, Joseph Munoz, Naaman Martinez and Jeff Ortega. ♦

## Employee of the Quarter



Congratulations Alberta Martin! She has been an employee since August of 2006 working UNM Zimmerman Library Firewatch. This Position requires working on your feet for your entire shift and walking your assigned floor of the library. Alberta has been a loyal, reliable employee and is quick to step up when there are additional hours that need to be covered.





# Stress Management

Stress in the workplace reduces productivity, increases management pressures, and makes people ill in many ways, evidence of which is still increasing. Workplace stress affects the performance of the brain, including functions of work performance; memory, concentration, and learning.

## **Quick stress reduction techniques:**

**Easy Stress Reduction Technique Number 1** Laugh! Humor is one of the greatest devices for reducing stress. It gets your brain thinking and working in a different way. Most people will feel quite different, and notice a change in 'mindset' after doing this. **Easy Stress Reduction Technique Number 2** Go for a short quick really brisk walk outside. Yes, actually leave the building. Change your environment. Breathe in some fresh air and smell the atmosphere...Trees, rain, flowers, traffic fumes - doesn't matter - stimulate your senses with new things. Or do a few star-jumps - something energetic to get your body moving and relaxing. **Easy Stress Reduction Technique Tip**

**Number 3** Go get a big cup or a bottle of water. Here's why...Most of us fail to drink enough water - that's water - not tea, coffee, coke, 'sports' drinks, Red Bull or fruit juice... All of your organs, including your brain, are strongly dependent on water to function properly. It's how we are built. If you starve your body of water you will function below your best - and you will get stressed physically and mentally. Offices and workplaces commonly have a very dry atmosphere due to air conditioning, etc., which increases people's susceptibility to de-hydration. This is why you must keep your body properly hydrated by regularly drinking water (most people need 4-8 glasses of water a day).

**You will drink more water if you keep some on your desk at all times - it's human nature to drink it if it's there - so go get some now.** When you drink water you need to pee. This gives you a bit of a break and a bit of exercise now and then, which also reduces stress. When you pee you can see if your body is properly hydrated (your pee will be clear or near clear - if it's yellow you are not taking enough water). This will also prompt some amusing discussion and chuckling with your colleagues which is also good for reducing stress. **Stress Reduction Technique**

**Tip Number 4** Take a quick nap. It is nature's way of recharging and re-energizing. A quick 10-30 minutes sleep is very helpful to reduce stress. A lunchtime snooze is very practical. Of course we can not have guards napping on duty, and then practice a short deep breathing, which you can do at your desk, or even on post. It works wonders.

Also make sure you are getting enough sleep to allow you to cope with the stressors of the day. Have a wonderful work day! Have positive thoughts and make well being a priority for your work performance and longevity! ♦

## RECOGNITION

### ATK

A big thank you is extended to Tyler Cutler, Robert Worden and Steve Hill. These three individuals have contributed a lot of there time supporting Exterior operations while continued efforts are made to find replacements for recent openings. Tyler and Robert have had to work some hours of overtime, while Steve has been a solid weekend Graveyard Shift worker. It can be hard to come by workers with this type of work ethics. Tyler and Robert are also waiting on their Clearances which can be very nerve racking. They know that they will have better opportunities when their Clearance is granted and it is frustrating for them when the process is taking so long.

### ABQ Field Office

Joe Williams @ Maxwell Museum (UNM), John Klemiato @ "G" Parking Lot (UNM), Roy Muniz @ Gulfstream, Leon Buchans @ DTRA and Armelina Salas @ UNM were all recognized for their outstanding performance within their positions and were praised in letters of appreciation from clients and SFPS.

THANK YOU AND KEEP UP THE GREAT WORK!



## ANNOUNCEMENTS

### AFA

Sherry Wilson gave birth to a baby boy in April and we look forward to working with her again September. Scott Anderson is going to US Marine Corps OCS this summer; we wish him the best! Rebecca Weber and Sonja Lambert graduated from UCCS this spring. MSgt Curtis Green is transferring to Travis AFB later this summer – you will be missed! Max Scott graduated from Air Academy High School in May. Renee Scott and her family will be transferring to Georgia in the coming weeks; we wish them well. Deb Morrison's son, LCpl Geoff Morrison, USMC, is currently serving in Iraq. Mike Kessler's wife, Monica, retired from Air Academy High School this past spring (Assistant Principal).

### NDIC

Unfortunately, the Mother of Officer Fris passed away in May. Our thoughts and prayers continue to be with Richard and his family.

**\*If you have a nomination for next quarter's Employee of the Quarter please send it to [ashley@santafeps.com](mailto:ashley@santafeps.com) by September 1, 2007.**

